



CITY OF ATLANTA

Job Announcement

TRAINING OFFICER (DEPARTMENT OF AVIATION)

STARTING SALARY: \$42,766

Salary Grade: 21

Applications Accepted From: February 6, 2006 until February 10, 2006

Minimum Job Requirements

Applicants for this position must have graduated from an accredited college or university with a Bachelor's degree in Industrial Psychology, Personnel Management, or related field required; three years of experience in employee development and performance management or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.

Licenses and Certificates

Applicants for this position must possess a valid Georgia driver's license. Applicants must also meet security background investigation requirements as required by the Federal Aviation Administration.

Duties of the Job

This employee performs specialized work in the field of employee training and organizational development; identifies staff development training needs, develops training programs to meet those needs, conducts specialized training programs, and evaluates program effectiveness. Demonstrates professional work attributes in the development and implementation of employee and organizational development programs. Independent judgment and initiative are required in planning, integrating, implementing, monitoring and evaluating programs.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2120, Atlanta, GA. 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation, Gender Identity or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position within 30 days of the expiration of this bulletin. No other communication will be sent regarding the status of your application.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

02/02/06

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